

**BY-LAW #1970 /95
OF THE
CITY OF CAMROSE
PROVINCE OF ALBERTA**

**A BY-LAW OF THE CITY OF CAMROSE TO PROVIDE FOR THE ESTABLISHMENT AND
OPERATION OF A FIRE DEPARTMENT AND FOR THE PROTECTION OF PEOPLE AND
PROPERTY.**

WHEREAS the Municipal Government Act, R.S.A. 1994, Chapter M-26.1, provides that a Council of a Municipality may pass By-Laws for the safety, health and welfare of people and the protection of people and property:

NOW THEREFORE the Council of the City of Camrose, duly assembled, enacts as follows:-

SECTION 1 NAME OF BY-LAW

1.1 This By-Law may be cited as "The City of Camrose Fire By-Law".

SECTION 2 DEFINITIONS

 2.1 In this By-Law:

- (a) "Apparatus" - means any vehicle provided with machinery, devices, equipment or materials for firefighting as well as vehicles used to transport firefighters or supplies.
- (b) "Authority having jurisdiction" means:
 - (i) the Chief or Deputy Chief of the City of Camrose Fire Department;
 - (ii) all persons designated by the Fire Chief of the City of Camrose Department as Deputy Fire Chief, Chief Fire Prevention Officer, Fire Marshall or Fire Inspector.
- (c) "Building Waste" means and includes waste produced in the process of constructing, altering, repairing or demolishing of a building.
- (d) "City" - means the municipal corporation of the City of Camrose, in the Province of Alberta, and where the context requires means all lands situated within the corporation boundaries of the said City.
- (c) "Council" means the Council of the City of Camrose.
- (d) "Enforcement Officer" means any Peace Officer or any other person appointed by the City to enforce the provisions of this By-Law.
- (e) "False Alarm" means any fire alarm that is set out needlessly, through wilful or accidental, human or mechanical error, and to which the Fire Department of the City responds.
- (f) "Fire Chief" means the person appointed by the Council as manager or head of the Camrose Fire Department or any other person designated to act on behalf of the Fire Chief..
- (g) "Fire Permit" means a permit described in the Schedules attached hereto.
- (h) "Fire Protection" means all aspects of fire safety including but not limited to fire prevention, firefighting or suppression, pre-fire planning, fire investigation, public education and information, training or other staff development and advising.
- (i) "Incident" means a fire or a situation where an explosion is imminent or any other situation where there is a danger or a possible danger to life or property and to which the Fire Department has responded.
- (j) "Member" means any person who is a duly appointed member of the Camrose Fire Department, including a Part-time member or volunteer member.
- (k) "Open Fire" means any fire which is not contained within a fire pit, outdoor fireplace or stationary barbecue.
- (l) "Refuse or Waste" means
 - (i) All animal or vegetable matter including materials resulting from the handling, preparation, cooking, consumption and storage of food.

- 2.1 (I) .. continued ..
- (ii) Broken dishes, tins, glass, rags, cast-off clothing, waste paper, excelsior, cardboard, sawdust, food containers, plastic, grass cuttings, shrubbery and tree pruning, weeds, garden waste, manure, tree stumps, roots, turf, earth, furniture, major household appliances, discarded auto parts or such waste matter as may accumulate as a result of building construction, renovation, repair, or demolition.
- (iii) Any waste referred to in the Environmental Protection and Enhancement Act, Chapter E-13-3, R.S.A. 1992, the regulations thereunder and all amendments thereto.

SECTION 3 FIRE DEPARTMENT

- 3.1 The Council hereby establishes the Camrose Fire Department for the purpose of:
- (a) preventing and extinguishing fires;
- (b) investigating the cause of fires;
- (c) preserving life and property and protecting persons and property from injury or destruction by fire;
- (d) providing rescue services from vehicles (extrication);
- (e) preventing, combatting and controlling incidents;
- (f) carrying out fire inspections and prevention patrols;
- (g) entering into agreements with other municipalities or persons for the joint use, control, and management of fire extinguishing apparatus and equipment;
- (h) purchasing and operating apparatus and equipment for extinguishing fires or preserving life and property.
- 3.2 The Camrose Fire Department is hereby authorized to control and mitigate incidents involving Dangerous Goods pursuant to the Dangerous Goods Act.

SECTION 4 FIRE CHIEF

- 4.1 The Fire Chief shall be appointed by Council.
- 4.2 The Fire Chief shall be responsible to the Council through the City Manager of the City.
- 4.3 The Fire Chief has complete responsibility and authority over the Fire Department, subject to the direction of Council, and shall, upon approval of Council, prescribe rules, regulations and policies for the ongoing organization and administration of the Fire Department including but not limited to:
- (a) the use, care and protection of Fire Department property;
- (b) the appointment, recruitment, conduct, discipline, duties and responsibilities of the members of the Fire Department;
- (c) the efficient operation of the Camrose Fire Department.
- 4.4 Regulations, rules or policies made pursuant to Section 4.3 of this By-Law shall not be inconsistent with the legislation and regulations of the Province of Alberta.
- 4.5 The Fire Chief shall:
- (a) upon approval of the Council, purchase or otherwise acquire equipment, apparatus, materials or supplies required for the operation, maintenance and administration of the fire department to be used in connection therewith;
- (b) keep or cause to be kept, in proper form, records of all business transactions of the fire department, including the purchase or acquisition of equipment, apparatus, materials or supplies and records of fires attended, actions taken in extinguishing fires, inspections carried out and actions taken on account of inspections and any other records incidental to the operation of the department;

- 4.5 .. continued ..
- (c) upon approval of Council, negotiate on behalf of Council, with the Provincial Government of Alberta, other municipalities and persons for the purpose of establishing mutual aid agreements and fire control agreements with recommendations and concerns regarding the establishing or renewing of any mutual aid agreement or fire control agreement or amendments thereto;
- (d) perform such functions and have such powers and responsibilities as Council may from time to time prescribe, including but not limited to:
- rescue (extrication)
 - other incidents
 - pre-fire planning
 - disaster planning
 - preventative patrols.
- 4.6 The Fire Chief, or any other member in charge at a fire, is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if deemed necessary to prevent the spread of fire to other buildings, structures or things.
- 4.7 The Fire Chief, or any other member in charge at an incident, is empowered to cause the fire department to enter on any land or premises, including adjacent land or premises, to combat, control or deal with the incident in whatever manner deemed necessary.

SECTION 5 FIRE MEMBERS

- _____ 5.1 Each duly appointed person by the Fire Chief is a Fire Member of the Fire Department by virtue of his or her appointment.

SECTION 6 POWERS OF FIRE MEMBERS

- 6.1 Each Fire Member shall be given access at reasonable hours, to both public and private places, for the purpose of inspecting the premises to ascertain whether the same constitutes or is likely to constitute a fire hazard.
- 6.2 Each Fire Member shall have the authority and power to:
- (a) require any able-bodied adult person, to assist in extinguishing fires and to assist in the prevention and spread thereof;
 - (b) commandeered and authorize payment for the possession or use of any equipment for the purpose of fighting a fire;
 - (c) enter a closed area without a permit or written permission;
 - (d) obtain from any person found on public land or leaving or entering public land that person's name, address and an account of activities and the route or activities the Member proposes to carry out and the route the Member intends to follow on public land;
 - (e) without a warrant enter on any land and premises, except a private dwelling house, for the purpose of discharging duties under this By-Law;
 - (f) without a warrant enter any private dwelling house which is on fire and proceed to extinguish the fire or to prevent the spread thereof;
 - (g) direct the operations of extinguishing or controlling the fire or the operations to preserve life and property;
 - (h) prevent interference with the efforts of persons engaged in the extinguishing of fires or preventing the spread thereof by regulating the conduct of the public at or in the vicinity of any fire.

SECTION 7 CONTROL OF FIRE HAZARDS

- 7.1 If the Council finds within its Municipal boundaries on privately owned land or occupied public land conditions that in its opinion constitute a fire hazard, it may order the owner or the person in control of the land on which the fire hazard exists to reduce or remove the hazard within a fixed time and in a manner prescribed by the Council.
- 7.2 When the Council finds that the order it made pursuant to Section 7.1 has not been carried out, it may enter on the land with any equipment and any person it considers necessary and may perform the work required to eliminate or reduce the fire hazard.
- 7.3 The Owner or the person in control of the land on which work was performed pursuant to Section 7.2 shall upon demand reimburse the Council for the cost of the work performed and in default of payment the Council may add the cost to the tax roll of the said land, which forms a special lien against the land in favour of the City, from the date it was added to the tax roll.

SECTION 8 REQUIREMENT TO REPORT

- _____ 8.1 The Owner or authorized agent of any property damaged by fire shall immediately report to the Fire Department particulars of the fire which are satisfactory to the Fire Chief.
- 8.2 The Owner or authorized agent of any property containing a dangerous good(s) product which sustains an accidental or unplanned release of the dangerous good(s) product shall immediately report to the Fire Department particulars of the release which are satisfactory to the Fire Chief.

SECTION 9 FIRE PERMIT

- _____ 9.1 No person shall permit an Open Fire, nor burn, suffer, allow or permit the burning of refuse or waste, upon land owned, occupied or under control of that person within the City of Camrose, without a valid Fire Permit issued pursuant to this By-Law, or except as provided herein.
- 9.2 The Authority having jurisdiction may issue a fire permit in accordance with Schedules "A", "B", "C", "D", "E", and "F" as provided herein, and
- (a) for the burning of weeds, grass and brush in road rights-of-way;
- (b) for fires related to recreational uses in non-approved areas;
- (c) for the burning of coal and straw for ground thawing.
- 9.3 A person to whom a fire permit has been issued under Section 9.2, shall at all times keep a competent person in charge of the fire, and shall barricade or otherwise secure the area, to limit the entry of unauthorized persons.
- 9.4 A person to whom a fire permit has been issued under Section 9.2, or a person who fails to obtain a permit, shall upon demand pay to the City any and all costs incurred to extinguish a fire when, in the opinion of the Authority having jurisdiction, the fire is a hazard to the public, buildings or adjacent properties.

FIRE PITS, OUTDOOR FIREPLACES AND STATIONARY BARBECUES

- 9.5 Fire permits are required for fire pits, outdoor fireplaces and stationary barbecues, .
- 9.6 No fire permits are required for portable barbecues which are operated by liquified petroleum gas (LPG), natural gas or compressed briquettes or charcoal when used for the purpose of cooking or obtaining warmth, provided the appliances for cooking or obtaining warmth are used on the property of the resident or in a public area at a location approved by the authority having jurisdiction.
- 9.7 Fire pits, outdoor fireplaces and stationary barbecues that burn combustible material shall meet the following requirements:-
- (a) A minimum of 3.00 meters (10 feet) clearance shall be maintained from buildings, property lines, and combustible materials or as approved by the Authority having Jurisdiction.
- (b) Installations shall have a surface or cooking area not exceeding 3800 square centimetres (634 square inches) enclosed sides not exceeding 46 centimetres (18 inches) above ground level and shall be constructed of bricks, concrete blocks, heavy gauge metal, or other suitable non-combustible components as approved by the Authority having Jurisdiction.
- (c) A spark arrestor mesh screen of 1.30 centimetres (.50 inches) expanded metal (or equivalent) to contain sparks, shall be provided over the fire, at all times.

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9.7 .. continued ..

- (d) Only clean fuel shall be used (clean dry wood or charcoal). Refuse or waste matter shall not be burned.
- (e) The users of such installations shall ensure that smoke or sparks do not create a nuisance or hazard to neighbours or other properties.

SECTION 10 FIREWORKS STORAGE, RESALE AND DISPLAY

_____10.1 Fire permits are required for Fireworks storage and resale and fireworks display.

SECTION 11 PETROLEUM STORAGE TANK INSTALLATION AND REMOVAL

_____11.1 Fire permits are required for Storage Tank installation and removal.

SECTION 12 RECOVERY OF COSTS

_____12.1 Where the Camrose Fire Department has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call or incident within the City or for the purpose of preserving life or property from injury or destruction by fire or other incident on land within the City, including such action taken by the Camrose Fire Department on a false alarm, the Fire Chief may, in respect of any costs incurred in taking such action, charge any costs so incurred to the person who caused the fire or the owner or occupant of the land in respect of which the action was taken.

12.2 The costs and fees to be charged by the Camrose Fire Department for services rendered pursuant to the By-Law shall be as set out in Schedule "F" attached to and forming part of this By-Law.

12.3 In respect of the costs or fees as described in Sections 12.1 and 12.2;

- (a) the City may recover such costs or fees as a debt due and owing to the City, or
- (b) in the case of action taken by the Camrose Fire Department in respect of land within the City, where the cost or fee is not paid upon demand by the City, then in default of payment, such cost or fee may be charged against the land as taxes and owing in respect of that land.

SECTION 13 OFFENSES

13.1 Any person who ignites, fuels, supervises, maintains or permits an Open Fire within the Municipal Boundaries of the City of Camrose contrary to the provisions of this By-Law is guilty of an offense.

13.2 No person shall:

- (a) deposit, discard or leave any burning matter of substance where it might ignite other material and cause a fire;
- (b) conduct any activity that involves the use of fire that might reasonably be expected to cause a fire, without exercising reasonable care to prevent the fire from occurring;
- (c) provide false, incomplete or misleading information to the City or the Camrose Fire Department on or with respect to a fire or fire permit application.
- (d) interfere with the efforts of persons authorized in this By-Law to extinguish fires or preserve life or property;
- (e) interfere with the operation of any Fire Department equipment or apparatus required to extinguish fires or preserve life or property;
- (f) damage or destroy Fire Department property;
- (g) falsely represent a Fire Department Member or wear or display any Fire Department badge, cap, button, insignia or other paraphernalia for the purpose of such false representation.

SECTION 14 - PENALTIES

14.1 Every person who violates any of the provisions of this By-Law, or who suffers or permits any act or thing to be done in contravention or in violation of any of the provisions of this By-Law, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this By-Law, or does any act or thing or omits any act or thing thus violating any of the provisions of this By-Law, shall be deemed to be guilty of an infraction of this By-Law, and upon summary conviction is liable to imprisonment for a term of not more than six (6) months or to a fine of not less than \$500.00 nor more than \$10,000.00, or to both fine and imprisonment.

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14.2 Notwithstanding any other provisions for penalties in this By-Law, the Enforcement Officer may, in lieu of laying an Information in respect to the alleged breach, issue a voluntary penalty ticket in the amount of One Hundred Dollars (\$100.00) for the first offense or Two Hundred (\$200.00) for a second or subsequent offense to the accused in respect to the said breach and the accused may within seven (7) days of the issuance of such ticket pay such amount.

14.3 In the event that the prescribed voluntary penalty is not paid within the time allotted herein, the Enforcement Officer may thereafter lay an Information in respect to the offense for which the voluntary penalty ticket was issued.

SECTION 15 - REPEAL

_____ 15.1 This By-Law shall come into effect on June 1st, 1995 except as noted on Schedule "F" Fees and Charges, Section 1.(a), and upon coming into effect By-Laws #1681/90 and #1682/90 are repealed.

READ a FIRST time in Council this 13th. day of MARCH, A.D., 1995.

MAYOR.

CITY CLERK.

READ a SECOND time in Council this 10th day of April, A.D., 1995

READ a THIRD time and **FINALLY PASSED** in Council this 10th day of April, A.D., 1995.

MAYOR.

CITY CLERK.

BY-LAW #2238/00
OF THE
CITY OF CAMROSE

SCHEDULE "A"
FIRE PERMIT - BURNING
SECTION 9

CAMROSE FIRE DEPARTMENT,
5025 - 51 Street,
CAMROSE, Alberta.
T4V 1S6.

Office: 672-2906

PERMISSION IS HEREBY GRANTED TO:

NAME: _____

ADDRESS: _____

Postal Code: _____ Phone Number: _____

FOR THE PURPOSE OF BURNING:

LOCATION _____

DATE _____

FROM _____ TO _____
(Time) (Time)

in accordance with City of Camrose Fire By-Law #1970/95.

DESCRIPTION OF PERMIT

The undersigned applicant covenants and agrees with the City as a term and condition of the permit to:

- (I) at all times keep a competent person in charge of the fire and barricade or otherwise secure the area to limit entry of unauthorized persons;
- (ii) extinguish any fire which impairs visibility in the immediate area due to the weather, wind or the location of the fire;
- (iii) this Fire Permit may be suspended or cancelled at any time at the sole discretion of the Fire Chief.

(iv) _____

DATE: _____

APPROVED/REFUSED

SIGNATURE OF APPLICANT

PER: CAMROSE FIRE DEPARTMENT

PERMIT FEE: \$ 10.00

BY-LAW #2238/00
OF THE
CITY OF CAMROSE

SCHEDULE "B"
FIRE PERMIT - CONSTRUCTION
SECTION 9

CAMROSE FIRE DEPARTMENT,
5025 - 51 Street,
CAMROSE, Alberta.
T4V 1S6.

Office: 672-2906

PERMISSION IS HEREBY GRANTED TO:

NAME: _____

ADDRESS: _____

Postal Code: _____ Phone Number: _____

FOR THE CONSTRUCTION OF A:

- FIRE PIT
- OUTDOOR FIREPLACE
- STATIONARY BARBECUE

in accordance with City of Camrose Fire By-Law #1970/95.

LOCATION _____

CONDITIONS:

- (I) all construction shall be in accordance with the provisions of all Provincial Acts and Regulations and any requirements of the Cam rose Fire Department. (Stationary gas fired barbecues, fire pits and fireplaces do not require the clearances prescribed in Section 9.7 (a) of this By-Law, but must be installed to the Natural Gas Installation Code CGA-B149.1-M86 or Propane Installation Code CGA-B149.2-M26).
- (ii) this Fire Permit may be suspended or cancelled at any time at the sole discretion of the Fire Chief.

DATE: _____

APPROVED/REFUSED

SIGNATURE OF APPLICANT

PER: CAMROSE FIRE DEPARTMENT

PERMIT FEE: \$ 10.00

BY-LAW #2238/00
OF THE
CITY OF CAMROSE

SCHEDULE "C"
FIREWORKS STORAGE AND RESALE PERMIT
SECTION 10

CAMROSE FIRE DEPARTMENT,
5025 - 51 Street,
CAMROSE, Alberta.
T4V 1S6.

Office: 672-2906

THE STORAGE OF CLASS 7.2.1 LOW HAZARD FIREWORKS FOR **RECREATIONAL USE ONLY** SHALL COMPLY WITH PART 5, SECTION 8 OF THE 1997 ALBERTA FIRE CODE.

PERMISSION IS HEREBY GRANTED TO:

NAME: _____

ADDRESS: _____

Postal Code: _____ Phone Number: _____

BUSINESS NAME: _____

ADDRESS: _____

Phone Number: _____

The above Applicant is hereby authorized to purchase, store and have for resale Class 7.2.1, low Hazard Fireworks for Recreational Use in compliance with Part 5, Section 2 of The Alberta Fire Code.

(PERMIT IS VALID FOR THE CALENDAR YEAR OF _____).

THIS PERMIT IS SUBJECT TO CANCELLATION FOR ANY BREACH OF THE 1997 ALBERTA FIRE CODE PART 5, SECTION 8.

SPECIAL CONDITIONS:

DATE: _____

APPROVED/REFUSED

SIGNATURE OF APPLICANT

PER: CAMROSE FIRE DEPARTMENT

ANNUAL PERMIT FEE: \$50.00

BY-LAW #2238/00
OF THE
CITY OF CAMROSE

SCHEDULE "D"
FIREWORKS DISPLAY PERMIT
SECTION 10

CAMROSE FIRE DEPARTMENT,
5025 - 51 Street,
CAMROSE, Alberta.
T4V 1S6.

Office: 672-2906

LOW HAZARD

HIGH HAZARD

PERMISSION IS HEREBY GRANTED TO:

NAME: _____

ADDRESS: _____

Postal Code: _____ Phone Number: _____

REPRESENTING: _____

ADDRESS: _____

PHONE: _____

THE APPLICANT IS HEREBY AUTHORIZED TO PURCHASE AND POSSES
FIREWORKS FOR USE, DISCHARGE, FIRE OR SET OFF A DISPLAY TO BE
HELD AT:

LOCATION _____

ADDRESS _____

CAMROSE, Alberta. T4V _____

The display is to be held between the hours of _____ on
_____.

THIS PERMIT IS SUBJECT TO CANCELLATION FOR ANY BREACH OF THE 1997 ALBERTA FIRE CODE,
PART 5, SECTION 8 OR FOR ANY OF THE FOLLOWING SPECIAL PRECAUTIONS REQUIRED AS A
CONDITION OF THIS PERMIT.

Special Precautions:

DATE: _____

APPROVED/REFUSED

SIGNATURE OF APPLICANT

PER: CAMROSE FIRE DEPARTMENT

SUPERVISOR'S CARD NO. & EXPIRY DATE

PERMIT FEE: \$25.00 High Hazard
\$10.00 Low Hazard

BY-LAW #2238/00
OF THE
CITY OF CAMROSE

SCHEDULE "E"
PETROLEUM STORAGE TANK REMOVAL/INSTALLATION PERMIT
SECTION 11

CAMROSE FIRE DEPARTMENT,
5025 - 51 Street,
CAMROSE, Alberta.
T4V 1S6.

Office: 672-2906

ABOVE GROUND/UNDERGROUND STORAGE TANKS REMOVALS/INSTALLATIONS
SHALL COMPLY WITH PART 4, OF THE 1997 ALBERTA FIRE CODE.

PERMISSION IS HEREBY GRANTED TO:

CONTRACTOR
REMOVER/INSTALLER _____ Certification No.

Phone No. (Bus.) _____ (Res.) _____

SITE
LOCATION _____

SITE CLASSIFICATION CLASS A
 CLASS B

NUMBER OF ABOVE GROUND/UNDERGROUND
TANKS BEING REMOVED/INSTALLED _____

TYPE OF TANKS BEING REMOVED STEEL FIBREGLASS OTHER

THE ABOVE CONTRACTOR/REMOVER/INSTALLER IS HEREBY GRANTED APPROVAL FOR THE
REMOVAL/INSTALLATION OF ABOVE GROUND/UNDERGROUND TANKS AT THE ABOVE SITE
LOCATION.

DATE: _____

APPROVED/REFUSED

SIGNATURE OF APPLICANT

PER: SAFETY CODES OFFICER

PERMIT FEE: \$30.00/hour

**BY-LAW #2238/00
OF THE
CITY OF CAMROSE**

**SCHEDULE "F"
FEES AND CHARGES**

- | | | |
|----|--|---|
| 1. | Response to Fire Calls: | |
| | (a) within City of Camrose | \$300.00/hour/unit
(maximum \$1,000.00 - for taxable properties)
(no maximum - for exempt properties) |
| | (b) within County of Camrose No. 22 | Costs as per Agreement September 28, 1992 |
| | (c) Mutual Aid and other jurisdictions | \$500.00/first 3 hours
+ \$150.00/hour thereafter |
| 2. | Response to Motor Vehicle Accidents, Rescue,
and Dangerous Goods Incidents: | |
| | (a) within City of Camrose | \$300.00/hour/unit |
| | (b) within County of Camrose No. 22 | Costs as per Agreement September 28, 1992 |
| | (c) on primary and secondary
Provincial Government Highways | \$300.00/hour/unit |
| 3. | False Alarms: | |
| | (a) 1 Crew responding | 1st incident - Warning
2nd incident - \$150.00/call |
| | (b) General Alarm | 1st incident - Warning
2nd incident - \$250.00/call |
| 4. | Requested Fire Inspections and Occupant Loads | \$30.00/hour |
| | (a) Petroleum Tank Installation/Removal | \$30.00/hour |
| 5. | Permits: | |
| | (a) Fireworks Permits | |
| | Storage/Resale | \$50.00/calendar year |
| | Discharge (high hazard) | \$25.00/display |
| | (low hazard) | \$10.00/display |
| | (b) Burning Permit | \$10.00/location |
| | (c) Fire Pits, Outdoor BBQ/Fireplaces | \$10.00/unit |
| 6. | Fire Investigations | \$30.00/hour |
| 7. | Special Event Fire Department Stand-by
(1 Pumper Truck and 4 Firefighters)
Subject to the discretion of the Fire Chief | \$80.00/hour |

NOTE:

Administrative costs and the cost for replacement of equipment and/or materials used, lost, or damaged as a result of the response are charged in addition to the above.