

**REGULAR COUNCIL MEETING #9
MAY 12, 2008**

The Regular Meeting of Council of the City of Camrose was held in Council Chambers, City Hall on Monday, May 12, 2008 with the following persons in attendance:

Council: Mayor C. Mastel; Councillors G. Galenza; I. Nielsen; K. Pratt; W. Thronson; D. Shillington; M. Lindstrand, R. Mclsaac. and J. Howard.

Administration: Manager – B. Hamblin; Manager of Corporate and Protective Services – D. Herle; Manager of Financial Services – D. Urkow; Assessor – S. Dilworth; Engineer – T. Gillespie; and Director of Planning and Development– B. Hisey.

Mayor Mastel called the meeting to order at 5:00 pm. and Pastor Eriksson offered a prayer.

A-1 and A-2 ADOPTION OF AGENDA/MINUTES:

Adoption of Agenda

MOTION #177/08

Moved by Thronson - seconded by Shillington that the agenda of Regular Council Meeting #9/08 be approved, as circulated.

MOTION CARRIED 9-0

Adoption of Minutes

MOTION #178/08

Moved by Pratt - seconded by Mclsaac that the minutes of Regular Council Meeting #8/08 held April 28, 2008 be approved, as amended.

MOTION CARRIED 9-0.

A-3

BUSINESS ARISING OUT OF THE MINUTES: - Nil –

B-1

**PUBLIC HEARING re: BY-LAW #2587/08
(CASCADES HIGHWAY COMMERCIAL PROPERTY).**

Mayor Mastel declared the Public Hearing opened and asked for submissions with regards to the proposed By-Law. The Director of Planning and Development had submitted a report to Council outlining the circumstances of the Public Hearing and that no input had been received from the public. As no written or verbal submissions were received, the Public Hearing was then adjourned.

C-1

BY-LAW #2587/08:

MOTION #179/08

Moved by Shillington - seconded by Galenza that second reading be given to By-Law#2587/08.

MOTION CARRIED 9-0.

MOTION #180/08

Moved by Nielsen - seconded by Mclsaac that third and final reading be given to By-Law#2587/08.

MOTION CARRIED 9-0.

B-2**CAMROSE RESORT AND CASINO:**

Al Watt, on behalf of the Camrose Resort and Casino, advised that there have been some delays with the hotel and convention centre due to financial matters. By the end of this week there should be crews working on site and their target completion date is the end of June, 2009.

MOTION #181/08 Moved by Mclsaac - seconded by Pratt that this report be received for information purposes.

MOTION CARRIED 9-0.

B-3**MUNICIPAL SUSTAINABILITY INITIATIVE CAPITAL PROGRAM:**

City Manager Brian Hamblin reviewed the Municipal Sustainability Initiative capital project funding program and guidelines.

MOTION #182/08 Moved by Shillington - seconded by Thronson that City Council approve allocation of funding under the attached MSI Multi Year Capital Infrastructure Plan, and that the City execute the MSI 2007/09 Amending Capital Project Memorandum of Agreement with the Province.

MOTION CARRIED 9-0.

B-4**MUNICIPAL SUSTAINABILITY INITIATIVE OPERATING PROGRAM:**

City Manager Brian Hamblin reviewed the Municipal Sustainability Initiative operating program and guidelines.

MOTION #183/08 Moved by Pratt - seconded by Nielsen that City Council endorse the allocation of MSI Operating Funds for the first two years of the program as contained on the Schedule to this report.

MOTION CARRIED 9-0.

B-5**2008 PROPERTY TAX AND SUPPLEMENTARY PROPERTY TAX BY-LAW:**

Diane Urkow, Manager of Financial Services, and Stan Dilworth, City Assessor reviewed the 2008 Property Tax and Supplementary Property Tax By-Law. The provincial budget and the school requisition announcement delayed the preparation of the tax bylaw. In December, 2007, Council approved a 7% overall tax increase. The estimated growth incorporated into the 2008 Budget was \$0.6 M, when in fact the actual assessment growth is approximately \$1.3M, an increase of \$0.7 M. In a written report to Council, the Administration outlined three main options that Council could consider.

MOTION #184/08 Moved by Thronson - seconded by Mclsaac that additional tax revenue, in the amount of \$325,000, resulting from unanticipated and unbudgeted assessment growth is incorporated into the 2008 Property Tax and Supplementary Property Tax By-Law as outlined in Option 2.

MOTION CARRIED 9-0.

C-4

BY-LAW #2593/08:

MOTION #185/08 Moved by Pratt - seconded by Lindstrand that first reading be given to By-Law #2593/08.

MOTION CARRIED 9-0.

MOTION #186/08 Moved by Thronson - seconded by Galenza that second reading be given to By-Law #2593/08.

MOTION CARRIED 9-0.

MOTION #187/08 Moved by Nielsen - seconded by Mclsaac that By-Law #2593/08 be presented for third reading.

MOTION CARRIED 9-0.

MOTION #188/08 Moved by Shillington - seconded by Howard that third and final reading be given to By-Law #2593/08.

MOTION CARRIED 9-0.

B-6

OFF-SITE LEVY AND DEVELOPMENT FUND POLICY:

In accordance with By-Law #2547/07 (Off-Site Levy and Development Policy), City Engineer Ted Gillespie distributed a report advising Council of the funds collected from January 1, 2007 to December 21, 2007.

MOTION #189/08 Moved by Galenza - seconded by Pratt that Council receives this report for information purposes.

MOTION CARRIED 9-0.

B-7

BRAIM SUBDIVISION WATER AND SEWER SERVICING EASEMENT AIRPORT PROPERTY:

City Engineer Ted Gillespie advised Council that Camrose County is proceeding with the water and sewer servicing of Braim Subdivision and that three parcels of property are impacted and easements are required.

MOTION #190/08 Moved by Mclsaac - seconded by Thronson that the Mayor and the Manager of Corporate and Protective Services be authorized to execute Easement Agreements with Camrose Council to provide an alignment for the Braim Subdivision water and sewer servicing through the airport property to tie to the City municipal services lines.

MOTION CARRIED 9-0.

B-8

ENGINEERING PROFESSIONAL PRACTICE MANAGEMENT PLAN:

City Engineer Ted Gillespie reviewed the City of Camrose Engineering Professional Practice Management Plan.

MOTION #191/08 Moved by Howard - seconded by Shillington that the attached City of Camrose Professional Practice Management Plan (PPMP) be approved effective, May 12, 2008.

MOTION CARRIED 9-0.

B-9**2008 ROADWAY CONSTRUCTION
- CONCRETE REPLACEMENT PROGRAM:**

City Engineer Ted Gillespie recommended that Council approve of the tender of Jo's Concrete Services of Wetaskiwin.

MOTION #192/08 Moved by Thronson - seconded by Lindstrand that the Tender submitted by Jo's Concrete Services of Wetaskiwin, in the amount of \$343,350.00 plus GST for the 2008 Roadway Construction – Concrete Replacement Program be accepted.

MOTION CARRIED 9-0.

B-10**ROADWAY LOCAL IMPROVEMENT BY-LAWS
50 Street (53 Avenue to 54 Avenue):**

City Engineer Ted Gillespie advised that about ten years ago the residents of this area petitioned against the improvements, however the roadway has deteriorated further and residents are now asking for the improvements.

MOTION #193/08 Moved by Galenza - seconded by Mclsaac that City Council accepts this report for information purposes.

MOTION CARRIED 9-0.

C-2**LOCAL IMPROVEMENT BY-LAW #2591/08:**

MOTION #194/08 Moved by Nielsen - seconded by Shillington that first reading be given to By-Law #2591/08.

MOTION CARRIED 9-0.

C-3**LOCAL IMPROVEMENT BY-LAW #2592/08:**

MOTION #195/08 Moved by Pratt - seconded by Shillington that first reading be given to By-Law #2592/08.

MOTION CARRIED 9-0.

B-11**LICENSE TO OPERATE A FRUIT STAND:**

Damian Herle, Manager of Corporate and Protective Services, advised Council that Karla Sitler is asking for permission to construct and operate a temporary fruit stand at 5301 – 48 Avenue from June 20 – September 20, 2008.

MOTION #196/08 Moved by Mclsaac - seconded by Lindstrand that permission be granted to Karla Sitler to construct and operate a temporary "Fruit-Stand" on Lot B, Block 3, Plan 1074 K.S. (5301 - 48 Avenue) for the period from June 20 to September 20, 2008, subject to the following conditions:

1. The sum of \$500.00 shall be deposited with the City prior to the opening of the fruit stand by Karla Sitler to ensure removal of the building and site clearance no later than September 27, 2008. Should the site not be cleared by said date, the City will have the site cleared and the building moved to a storage area. All costs involved shall be deducted firstly from the deposit with any balance owing charged as taxes against the subject land.

MOTION #196/08 .. continued ..

2. Karla Sitler shall obtain a City of Camrose Business License prior to June 20, 2008.
3. The construction of the building and all signage shall be subject to the approval of the City of Camrose Development Officer.
4. Karla Sitler shall provide or arrange suitable garbage container(s) and ensure that the site is continuously maintained in a clean condition and free from litter on a day to day basis.
5. This approval is granted for a "Fruit-Stand" only and the loading/unloading of fruit for distribution to other fruit stands shall not be permitted on this site. The storage trailer shall be located next to the rear alley. The cooling unit shall be electrically operated and shall not create a noise nuisance.
6. Any portable signage authorized by the City of Camrose Development Officer must be kept in immediate vicinity of the temporary fruit stand.

In default of any of the above conditions, this said permission may be revoked, and the \$500.00 deposit immediately forfeited.

MOTION CARRIED 9-0.

B-12

**REPORT FROM COUNCILLOR LINDSTRAND
- ALBERTA ENVIRONMENT CONFERENCE** (Cross reference F-1)

Councillor Lindstrand reported on the Alberta Environment Conference that he attended. The conference covered a large range of environmental matters.

MOTION #197/08 Moved by Howard - seconded by Mclsaac that this report be received as information.

MOTION CARRIED 9-0.

B-13

**COUNCIL REMUNERATION, EXPENSE ALLOWANCE
AND BENEFITS POLICY:**

Mayor Mastel advised Council that he asked that this policy be reviewed in terms of the current non-payment of Council per diems for attendance at the AUMA conference.

MOTION #198/08 Moved by Mclsaac - seconded by Nielsen that the revised Council Remuneration, Expense Allowance and Benefits Policy, as attached, be approved and that Motion #55/05 be rescinded.

MOTION CARRIED 8-1.

D. **COMMITTEE REPORTS:**

D-1 **Camrose Fire Department :**

Councillor Galenza requested that a report be prepared for Council on the recent downtown fire.

MOTION #199/08 Moved by Mclsaac – seconded by Howard that a letter be sent to the Camrose Fire Department thanking them for their efforts in controlling the fire that occurred on Friday, May 9, 2008 at Pop’lar Books, as well as their recent contributions in the community, including the Open House for the new Fire Hall.

MOTION CARRIED 9-0.

Monthly Report for April:

MOTION #200/08 Moved by Shillington - seconded by Galenza that Council accept this report for information purposes.

MOTION CARRIED 9-0.

E. CORRESPONDENCE / INFORMATIONAL ITEMS:

- 1) Parkland Regional Library re: Annual Report.
- 2) Letters dated April 14/08 from Camrose County re: Municipal Sustainability Initiatives.
- 3) Letter dated April 17/08 from Marie Schielke re: Mirror Lake Centre.
- 4) Letter dated April 23/08 from Municipal Affairs re: Financial Assistant to hire a Annexation and Intermunicipal Mediator.
- 5) Letter of congratulations dated April 24/08 sent to Mrs. Fowler re: Honorary Doctorate of Law Degree.
- 6) Letter dated April 25/08 from Doug Wold re: Request for CPR Overpass/underpass.
- 7) Letter dated April 28/08 from Thomas Mauthe, President, Augustana Students’ Association re: Public Transit.
- 8) Letter dated May 1/08 from AADAC re: Deadline affecting Alberta Businesses selling Tobacco.

F. NOTICE OF MOTION:

Councillor Max Lindstrand commented on his Notice of Motion that he will be presenting at the next Regular Council meeting regarding the establishment of a Camrose Green Action Committee.

Camrose Kodiaks:

Councillor Mclsaac advised that in recognition of the Camrose Kodiaks Jr. “A” Hockey Club’s achievements for the 2007/2008 season, a social is being held on May 13, 2008 from 6-8 pm by the Community Centre.

MOTION #201/08 Moved by Howard – seconded by Mclsaac that Council acknowledge the achievements of the Camrose Kodiaks.

MOTION CARRIED 9-0.

Mayor Mastel adjourned the meeting at 6:20 pm.

MAYOR.

MANAGER OF CORPORATE AND
PROTECTIVE SERVICES.